

MONARCH HIGH SCHOOL  
DISCIPLINE PLAN  
2010-2011

**PHILOSOPHY**

The faculty and staff of Monarch High School will provide an environment that allows all students to reach their fullest potential. We are committed to teaching our students the academic and social skills necessary to achieve success in all future endeavors. The skills of self-control and positive behavior will be stressed through our proactive discipline plan. Therefore, teacher can teach and students can learn in a safe and productive school environment. Good discipline is based on mutual respect that exists between teachers, staff and students. Rules are established for the good of all and are designed to protect the safety and rights of others. Good rules set limitations, which are understood and accepted. They create an atmosphere in which teacher, staff and students feel comfortable.

**KNIGHT'S CODE**

The Knight's Code is the standard for Monarch High Pride. Monarch Knights serve school and community, value truth, and celebrate diversity. The code consists of timeless character traits, (responsibility, citizenship, kindness, respect, honesty, self-control, tolerance and cooperation) transmitted down through generations. Monarch Knights choose to follow the code. Monarch Knights choose to do the right thing, for the right reasons, at the right time!

Students have the right to make choices in behavior but they must be prepared to suffer the consequences of negative behavior. Consequences will be administered as specified in this Discipline Plan with guidelines directed from the Broward School District Discipline Matrix.

This is a pro-active plan that starts at the beginning of the year and ends at the closing of school. The program objective is to create an atmosphere of learning and respect for all aspects of the school environment.

**KNIGHT'S EXPECTATIONS**

- To respect the thoughts, words, and deeds of others.
- To be on time to all classes and to attend each class.
- To abide by all rules and behavior and conduct.
- To be diligent in making an honest effort to complete all assigned class work.
- To communicate with parent on all referrals and concerns.
- To dress neatly, appropriately.
- To have the responsibility to understand the difference between appropriate and unacceptable uses of online telecommunications and networks.
- To keep extracurricular activities from interfering with academic work and to know and follow the rules for all activities.

### **DATA OF KNIGHTS MISCONDUCT**

All referrals and actions related to discipline will be maintained in the district's, DMS, Discipline Management System. All referrals will be done electronically through DMS. Teachers will give consequences to incidents when it is specified in the district's discipline matrix. This will provide a sequence one can follow when enforcing our pro-active Discipline Plan. Thus assuring fair and equal treatment for all students and teachers. The data input for the County will be the responsibility of the administrators in charge of those students.

### **MONARCH'S PARENT/GUARDIANS/MENTORS**

The lines of communication will be open between all aspects of the community and school. This will begin with the District's Code of Conduct being sent home to all parents/guardians. Our newsletter will be distributed and circulated throughout the school year to keep our parents and community informed of special dates and events. Indoctrination of our Discipline Plan on our website and availability to provide information through our technology, no parent should be without the ability to know where his or her child is academically or behaviorally.

The guidance department will play an intricate part in the development of a volunteer mentoring/ counseling tutoring program. The school social worker and other opportunities availability will be communicated at the appropriate time to help in the solving of student behavioral problems.

Our teacher/parents/guardians/mentors will be the vital cog in the process of providing information related to student behavior and progress. The lines of communications must flow in both directions in order to meet the needs of all of our students. Oftentimes our students can help to communicate concerns and we will provide a Crime Watch program with the help of our School Resource Officer.

### **PARENTS/GUARDIANS CONTRIBUTIONS**

- To send their child to school each day and encourage them to learn.
- To support the Monarch High School Discipline Plan, teachers, administrators and staff.
- To contribute to the educational environment in which students can learn and teachers can teach.
- To guide their children in making appropriate choices based on the Discipline Plan.

Monarch High School  
Discipline Plan

Incidents	Description	Teacher Action	Administrative Action	Consequences
ZL	Cutting Class	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS one period 2 <sup>nd</sup> -IS 1-5 Days 3 <sup>rd</sup> -IS 6-10Days 4 <sup>th</sup> -Up follow matrix
ZM	Tardiness (habitual)	Follow Discipline Plan	Follow Discipline Plan	1 <sup>st</sup> -IS one period 2 <sup>nd</sup> -IS 1-5 Days 3 <sup>rd</sup> -Up follow matrix
ZV	Truancy-unex-absence from class	1 <sup>st</sup> -Detention 2 <sup>nd</sup> -Mult Detentions 3 <sup>rd</sup> -Refer to Admin	Follow Discipline Plan	4 <sup>th</sup> -IS 1-5 Days 5 <sup>th</sup> -Up follow matrix
ZG	Leaving Campus w/o permission	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -1-2 Days out of school suspension* 2 <sup>nd</sup> -3-10 Days out of school suspension* 3 <sup>rd</sup> -Up follow matrix
ZU	Out of assigned area	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Detention 2 <sup>nd</sup> -Mult Detentions 3 <sup>rd</sup> -IS 1-5 Days 4 <sup>th</sup> -Up follow matrix
ZE	Dress Code Violation	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> - IS one period or until parent brings change of dress. 2 <sup>nd</sup> -IS 1-5 Days 3 <sup>rd</sup> -Up follow matrix

\* Loss of Extracurricular Privileges. When a student is suspended out of school. Reinstated when student completes 10 consecutive days without a referral.

Incidents	Descriptions	Teacher Action	Administrative Action	Consequences
ZB	Cheating Major	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Out of school suspension 3-10 Days* 2 <sup>nd</sup> -Out of school suspension 6-10 Days* 3 <sup>rd</sup> -Up follow matrix
ZF	School Rules violation including classroom	1 <sup>st</sup> -Detention 2 <sup>nd</sup> -Mult Detentions 3 <sup>rd</sup> -refer to admin	Follow Discipline Plan	4 <sup>th</sup> -IS one period 5 <sup>th</sup> -go to Cumulative referrals
ZP	Unserved Detentions	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS one period 2 <sup>nd</sup> -IS 1-5 Days 3 <sup>rd</sup> -IS 6-10 Days 4 <sup>th</sup> -Up follow matrix
ED	Electronic Devices-offensive or unlawful use	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension* 2 <sup>nd</sup> - Alternative Probationary Contract* 3 <sup>rd</sup> -Up follow matrix
ZY	Cell Phone Violation	1 <sup>st</sup> -Detention 2 <sup>nd</sup> -Mult Detentions 3 <sup>rd</sup> - Refer to Administration	Follow Discipline Plan	4 <sup>th</sup> -Up follow matrix

\*Loss of Extracurricular Privileges. When student is suspended out of school. Extracurricular Privileges are reinstated when student completes 10 consecutive days without a referral.

Incidents	Description	Teacher Action	Administrative Action	Consequences
SB	Disruptive/Unruly behavior or play	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS 1-5 Days 2 <sup>nd</sup> IS 6-10 Days 3 <sup>rd</sup> -1-2 Days out of school suspension* 4 <sup>th</sup> -Up follow matrix
01	Disobedience/Insubordination	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS one period 2 <sup>nd</sup> -IS 1-5 Days 3 <sup>rd</sup> -IS 6-10 Days 4 <sup>th</sup> -1-2 Days out of school suspension* 5 <sup>th</sup> -Up follow matrix
ZW	Defiance of Authority	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -3-10 Days out of school suspension* 2 <sup>nd</sup> -6-10 Days out of school suspension* 3 <sup>rd</sup> -Up follow matrix
SM	Cumulative Administrative Referrals (5 or more)	N/A	Follow Discipline Plan	1 <sup>st</sup> -1-2 Days out of school suspension* 2 <sup>nd</sup> -3-10 Days out of school suspension* 3 <sup>rd</sup> -Up follow matrix
02	Profanity-use of insulting/obscene language	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS one period 2 <sup>nd</sup> -IS 1-5 days 3 <sup>rd</sup> -IS 6-10 days 4 <sup>th</sup> -1-2 days out of school suspension* 5 <sup>th</sup> -Up follow matrix

\* Loss of Extracurricular Privileges. When a student is suspended out of school. Reinstated when student completes 10 consecutive days without a referral.

Incidents	Description	Teacher Action	Administrative Action	Consequences
ZX	Profanity directed towards a staff member	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -3-10 Days out of school suspension* 2 <sup>nd</sup> -6-10 Days out of school suspension* 3 <sup>rd</sup> -Up follow matrix
SG	Gambling	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -3-10 Days out of school suspension* 2 <sup>nd</sup> -6-10 Days out of school suspension* 3 <sup>rd</sup> -Up follow matrix
Z1	Inciting a disturbance	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS 1-5 Days 2 <sup>nd</sup> -IS 6-10 days 3 <sup>rd</sup> -1-2 days out of school suspension* 4 <sup>th</sup> -Up follow matrix
SF	Passing or producing counterfeit money	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS 1-5 days 2 <sup>nd</sup> -IS 6-10 days 3 <sup>rd</sup> -1-2 days out of school suspension* 4 <sup>th</sup> -Up follow matrix
ZH	Falsification/Misrepresentation (Lying, forgery of signature)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS 1-5 days 2 <sup>nd</sup> -IS 6-10 days 3 <sup>rd</sup> -1-2 days out of school suspension* 4 <sup>th</sup> -Up follow matrix

\*Loss of Extracurricular Privileges. When a student is suspended out of school. Reinstated when student completes 10 consecutive days without a referral.

Incidents	Description	Teacher Action	Administrative Action	Consequences
ZC	Prohibited/Distracting Items-Possession/Use	1 <sup>st</sup> -Detention 2 <sup>nd</sup> -Mult Detentions 3 <sup>rd</sup> -Refer to Administration	Follow Discipline Plan	3 <sup>rd</sup> -IS one period 4 <sup>th</sup> -IS 1-5 days 4 <sup>th</sup> -IS 6-10 days 5 <sup>th</sup> -1-2 days out of school suspension* 6 <sup>th</sup> -Up follow matrix
ZJ	Distribution/Sale of unauthorized materials (non-criminal)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Detention 2 <sup>nd</sup> -Mult Detentions 3 <sup>rd</sup> -IS one period 4 <sup>th</sup> -Up follow matrix
Z2	Laser Device-Inappropriate use	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -6-10 days out of school suspension* 2 <sup>nd</sup> -Mandatory 10 day out of school suspension* 3 <sup>rd</sup> -Up follow matrix
G1	Gang related activity	Refer to Administration	Follow Discipline Plan	See Definition
XA	Disruption on campus (minor)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -1-2 days out of school suspension* 2 <sup>nd</sup> -3-10 days out of school suspension* 3 <sup>rd</sup> -Up follow matrix
D0	Disruption on campus (major)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -6-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix

\*Loss of Extracurricular Privileges. When a student is suspended out of school. Reinstated when student completes 10 consecutive days without a referral.

Incidents	Description	Teacher Action	Administrative Action	Consequences
66	Trespassing	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -3-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix
F9	False Fire Alarm/911	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -6-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix
Z4	Medication-Over-the counter (Possession/Use)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS one period 2 <sup>nd</sup> -IS 1-5 days 3 <sup>rd</sup> -IS 6-10 days 4 <sup>th</sup> -1-2 days out of school suspension* 5 <sup>th</sup> -Up follow matrix
TU	Tobacco Use/Poss/Sale/Transmittal	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS 1-5 days 2 <sup>nd</sup> -IS 6-10 days 3 <sup>rd</sup> -1-2 days out of school suspension* 4 <sup>th</sup> -Up follow matrix
A1	Alcohol/Poss/Use/Under the influence	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension* 2 <sup>nd</sup> -Up follow matrix**
A3	Alcohol Sale/Attempted sale/Transmittal	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension* 2 <sup>nd</sup> -Up follow matrix**

\* Loss of Extracurricular Privileges. When a student is suspended out of school. Reinstated when student completes 10 consecutive days without a referral.

\*\* Recommendation for Expulsion

Incidents	Description	Teacher Action	Administrative Action	Consequences
D5	Drug-Poss/Use/Under the influence	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension* 2 <sup>nd</sup> -Up follow matrix**
D7	Drug or Imitation Drug Sale/Attempted sale/Transmittal	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,** 2 <sup>nd</sup> -Up follow matrix**
DF	Drug-Poss of unauthorized substances	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,** 2 <sup>nd</sup> -Up follow matrix**
DP	Drug Paraphernalia/Poss	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -3-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix*
Z1	Fighting (Minor)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS 1-5 days 2 <sup>nd</sup> -IS 6-10 days 3 <sup>rd</sup> -1-2 days out of school suspension* 4 <sup>th</sup> -Up follow matrix*
F1	Fighting	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -1-2 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix*
ZA	Bullying	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -1-2 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix*

\*Loss of Extracurricular privileges. When a student is suspended out of school. Reinstated when student completes 10 consecutive days without a referral.

\*\* Recommendation for Expulsion

Incidents	Description	Teacher Action	Administrative Action	Consequences
HA	Harassment	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -1-2 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix*
ZT	Hazing	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS 1-5 days 2 <sup>nd</sup> -IS 6-10 days 3 <sup>rd</sup> -1-2 days out of school suspension* 4 <sup>th</sup> -Up follow matrix*
SS	False Accusation Against school staff	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -1-2 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix*
56	Sexual Misconduct/Indecent Exposure	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -1-2 days out of school suspension* 2 <sup>nd</sup> -up follow matrix*
ZN	Assault/Threat (low level, non-criminal)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS 1-5 days 2 <sup>nd</sup> -IS 6-10 days 3 <sup>rd</sup> -1-2 days out of school suspension* 4 <sup>th</sup> -Up follow matrix*
A5	Assault/Threat (Medium Level)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -3-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix*
A6	Assault/Threat (High Level)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix**

\*Loss of Extracurricular Privileges. When a student is suspended out of school. Reinstated when the student completes 10 consecutive days without a referral.

\*\* Recommendation for Expulsion

Incidents	Description	Teacher Action	Administrative Action	Consequences
A7	Assault/Threat- Aggravated	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension* 2 <sup>nd</sup> -Up follow matrix**
22	Battery	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -3-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix**
26	Battery on School Board Employee	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**
23	Battery (Serious)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**
T5	Theft-Petty <\$300	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS 1-5 days 2 <sup>nd</sup> -IS 6-10 days 3 <sup>rd</sup> -1-2 days out of school suspension* 4 <sup>th</sup> -Up follow matrix*
T6	Theft-Grand >\$300	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension* 2 <sup>nd</sup> -Up follow matrix**
80	Theft-Motor vehicle	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension* 2 <sup>nd</sup> -Up follow matrix**

\* Loss of Extracurricular Privileges. When a student is suspended out of school. Reinstated when the student completes 10 consecutive days without a referral.

\* Recommendation for Expulsion

Incidents	Description	Teacher Action	Administrative Action	Consequences
V4	Vandalism <\$1000	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -3-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix*
V5	Vandalism >\$1000	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -6-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix*
Z3	Inappropriate use of Technology	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -IS 1-5 days 2 <sup>nd</sup> -IS6-10 days 3 <sup>rd</sup> -1-2 days out of school suspension* 4 <sup>th</sup> -Up follow matrix*
ST	Illegal use of Technology	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix**
13	Arson	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 days out of school suspension*,**
FS	Fire-Starting a fire on campus	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -3-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix*
36	Burglary/Unlawful Breaking/entering	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -6-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix*

\* Loss of Extracurricular Privileges. When a student is suspended out of school. Reinstated when student completes 10 consecutive days with a referral.

Incidents	Description	Teacher Action	Administrative Action	Consequences
OS	Other Serious Incidents/Delinquent Act	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension* 2 <sup>nd</sup> -Up follow matrix**
XX	Delinquent Act/Felony off campus	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension* 2 <sup>nd</sup> -Up follow matrix**
WA	Weapons-Class A Possession	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**
WB	Weapons-Class B Possession	Refer to Administration	Follow Discipline Plan	3-10 days out of school suspension* 2 <sup>nd</sup> -Up follow matrix**
R2	Robbery or Attempted	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**
R4	Armed Robbery or Attempted	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**
S1	Sexual Battery/Rape (Actual or Attempted)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**

\* Loss of Extracurricular Privileges. When a student is suspended out of school. Reinstated when student completes 10 consecutive days without a referral.

\*\* Recommendation for Expulsion

Incidents	Description	Teacher Actions	Administrative Action	Consequences
K1	Kidnapping or Abduction	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**
42	Homicide	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**
SE	Extortion	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**
B3	Bomb Threat (Placing)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**
B4	Bomb Threat (False Reporting)	Refer to Administration	Follow Discipline Plan	1 <sup>st</sup> -Mandatory 10 day out of school suspension*,**

\* Loss of Extracurricular Privileges. When a student is suspended out of school. Reinstated when the student completes 10 consecutive days without a referral.

\*\* Recommendation for Expulsion