

The Castle Scribe

Monarch High School
5050 Wiles Road
Coconut Creek, FL 33073
Phone: 754-322-1400
www.monarchknights.com



Administrative Staff

Principal

James Neer

Assistant Principals

Christy Bradford
Marco A. Caceres
Will Hendricks
Karleen Thompson

Guidance Department

Reina Lucas
William McIntyre
Perla Moses
Tom Weber, Director

ESE Specialist

Sondra Sellitti

ESOL Coordinator

Barbara Lavker

Athletic Director

James Klemke

Media Center

Lenora Smoot

Technology

Lori Fuller

Web Master

Ann Ayers

Volume 9 - Number 1

August - September 2011

Principal's Message

It is with great enthusiasm that I welcome all Monarch Knights and families to the 2011 – 2012 school year and congratulate students, faculty, staff and community for making last school year a successful one. Our FCAT scores, graduation rate, performance in accelerated courses, and college readiness all improved over the previous school years. Our 10th grade writing scores and the reading learning gains of our lowest quartile were among the top of all high schools in Broward County.

I am excited to have just finished my second year as principal at MHS and I am eagerly anticipating the opening of school. I am very proud of the hard work, dedication, and support demonstrated by our staff, students and parents. Our goals for this upcoming year remain focused on our mission: "To promote a relevant, rigorous and technology-rich curriculum. All curricular, co-curricular and extra-curricular programs consider and reflect the needs of all stakeholders. The goal is to inspire students to become lifelong learners and responsible citizens." To this end, we remain committed to give our very best to ensure that Monarch continuous to be an excelling school.

Please join me in welcoming our new staff members. We wish them the very best in their new endeavors.

As we look to the upcoming school year, the first official event is our Open house scheduled for August 30th at 6:00pm. It is extremely important that all parents/guardians attend this event. This is an excellent opportunity for parents to visit their child's classrooms and hear an overview of the curricular expectations for the year. I also wanted to share with you that the School Board of Broward County continues its implementation of the electronic textbook tracking system called "Destiny" in order to better create improved accountability in this important area. Due to this being the second year of implementation, students will be receiving their textbooks during the very first days of the school year.

Please continue to be supportive of your child's education. I look forward to another exciting and challenging year at Monarch High School.

Educationally Yours,
James Neer, Principal
james.neer@browardschools.com



A Message from the Knights of Attendance

We have an attendance phone number. It is 754-322-1402. When calling in an absence please say and spell student's last and first name. Give student's ID number. Say your first and last name. Give the date or dates of the student's absence and why they are absent. Please remember that it is a voice mail system and somebody needs to take the information off the phone. Speak clearly and slowly. Thank you very much for your assistance and cooperation.

Student Obligations

Textbooks and other school property are distributed to all of our students on a “loan” basis, as provided by Florida Statutes. These textbooks and other school property, therefore, are to be returned upon completion of the course to which such textbooks relate. By law each parent or guardian is held liable for any loss, destruction, or unnecessary damage of any of these items. A financial charge (obligation) will be levied for any lost or damaged school property, including textbooks and laptops. **Students who have obligations will not be permitted to participate in any extra-curricular activities. This includes athletics, clubs, band/chorus/drama competitions and performances. Students who have obligations will not be allowed to attend the prom or any other dances, participate in class/field trips and the graduation ceremony.**

ID Badges

As an ongoing security measure, Monarch High School requires all faculty, staff, and students to wear ID badges at all school-sponsored functions. The student I.D. badges will be used for attendance, media center, cafeteria and all other school activities. The badges will be worn in a visible area so that administrators, teachers, and security personnel are able to identify Monarch Knights. The ID badge should be worn above the waist on the upper torso (NOT hanging from a purse, pocket, book bag, etc.). An obligation of \$5.00 will be issued for lost, damaged, or stolen Id badges.

Id Badge Guidelines : Badges must be worn at all times at all school-sponsored functions ie:

- During class time
- During class changes
- When out of class on a hall pass
- When checking out a book in the Media Center
- When signing in or signing out of school
- When participating in co-curricular activities
- In the cafeteria

Digital Learning Environment

Monarch High School is proud to continue the DLE initiative at our school. DLE stands for Digital Learning Environment. Laptop computers are available in classes at our school. These laptop computers are equipped to function as a student’s notebook, calendar, homework pad, and more. Research in the classroom will be enabled, student project presentations will be enhanced, and student collaboration will be fostered. Our Monarch teachers have been hard at work training and meeting to ensure that the Digital Learning Environment will have a positive and meaningful effect on our students. We here at Monarch High School are excited about this venture.

Public Display of Student Work

During the school year, students often produce work that may be displayed in public forums. This may include, but is not limited to, artwork, written documents, and Science or Social Studies projects. When displayed, the student’s name and school are sometimes given. If you do not want your child’s work displayed in such a manner, please notify your child’s teacher using the following information:

Date: _____ Student: _____

I do not want any of my child’s work displayed outside of the school.

Signature: _____
(Parent)

College Planning

College planning is not a senior year activity! Parents and students should begin planning in ninth grade by studying high school graduation requirements, reviewing Bright Futures Scholarships requirements, and developing four-year plans. The junior year is critical in college planning. Parents and students are encouraged to review the "College Countdown Calendar" in the curriculum guide and plan accordingly. The BRACE advisor and guidance counselors are available to answer your questions regarding college planning.

From the Media Center

The media center staff proudly invites all Knights and their families to our wonderful Monarch Media Center located on the second floor of Building 1. Our staff is eager to serve your informational and recreational needs. Our facility offers access from 7 a.m. to 3:30 p.m., Monday-Thursday, and 7 a.m. to 2:30 p.m. on Friday. In addition 24/7 access is available to our virtual library at www.monarchknights.com/media.html. Students should stop by the Media Center for password information for home access to our many databases.

The Media Center staff has many exciting programs planned for the school year. If you’ve read a good book or two over the summer, then Reading Across Broward is for you. Stop by the Media Center for more information .

Sports’ Schedules

For a complete list of all of our sports schedules, view stats, and much more please visit: <http://www.c2cschools.com/?section=public&page=view&school=8744>.





Bits & Pieces Of Important Information

Attendance

Absentee calls are excused because of the reason of the absence. A parent must call in and give the reason for the absence or it will not be excused. When a parent calls in to excuse an absence, the following information must be given.

- Parent's Name
- Student's Name
- Student's Identification Number
- Reason for Absence
- Date(s) of Absence
- Parent(s) and/or Guardian(s) must call the absence in within 48-hour period from the absence.

Address / Phone # Changes

Monarch High School is committed to our students' safety, however, situations might occur which require immediate telephone contact with parents. It is the responsibility of the parent/guardian to immediately contact the school when there is a change in home address, home telephone number, work telephone number, and cellular number.

Dress Code

All students are expected to honor their responsibilities and dress in a way which respects the rights of others. The dress code for Broward County students is clearly defined in the Code of Student Conduct. Students and parents should read and follow the policy as it is strictly enforced at Monarch High School. Changes in clothing trends will not override the dress code policy.

Parking

All student cars parked must be registered with the school and properly display a parking decal. Failure to follow parking rules and or unsafe operation of a vehicle on campus may result in disciplinary action of the student, loss of parking privileges, issuance of a parking ticket and/or having the vehicle towed. Student cars are subject to search upon reasonable suspicion by school officials. For Parking Decals see Assistant Principal Will Hendricks.

Tardies

Students are to be in class on time. Broward County School Board Policy states: "A student shall arrive at school and be in class on time each day". Additionally, when our children are tardy, it disrupts the class. School begins promptly at 7:40 a.m. and it is expected that our students be in the classroom and ready to begin the day at that time. Furthermore, teaching children responsibility is a major goal of our school. As a parent, we ask you to assist us in ensuring that your child arrives at school on time.

Sign In / Sign Out

A parent, guardian or designated person on the emergency card must come in to the Student Affairs office to sign the student out. The sign in/sign out will be excused depending on the reason. A student cannot be signed out by way of a phone call from the parent, guardian or the designated person. Prior arrangements can be made by coming into the Student Affairs Office and signing a form. Students who leave campus without signing out will be considered unexcused.

School Board of Broward County Website

www.browardschools.com - Parents, students, and community members may access information, obtain answers to many questions, and learn about Broward County Public Schools activities by accessing the school district's website. There is a link on Monarch High School's website. www.monarchknights.com

New Student Orientation

As we all know, high school can be a major adjustment in a child's life. Our goal at Monarch is to make the transition from middle school easier for both the student and the parents. By working together, we can help your child be successful during his/her years at Monarch. We would like to invite you and your child to attend an orientation on Friday August 19, 2011. We will meet at 1:00pm in the Gym. The Monarch High School team will be there to deliver information about the school, the athletic and activities program, and answer questions regarding the first day of school. This is a great time to meet new classmates and familiarize with the campus.

Open House

The administration and staff welcome you to Monarch High School. We feel that it is very important to get acquainted and work together for the benefit of the students.

Open House will be held on **August 30th**, at 6:00 p.m.. At Open House, you will follow your son/daughter's class schedule. During each class period, teachers will give you information regarding the goals and objectives of their course. Please call the teacher to schedule a conference if you would like to discuss your child's progress, as there is not enough time during the evening to do so.

Student Parking Decals

Student Parking Decals will be on sale from August 16 to August 19, 2011 from 09:00 am to 12:00am. at Monarch High School. Each decal will cost \$50.00. **Only Seniors** are allowed to purchase a decal at this time. Please bring with you the application and all supporting documentation in order to be able to purchase a decal. For more information, requirements, or to download an application, please visit our website at:

<http://www.monarchknights.com>

Teacher Evaluations

Parents may provide input into their child's teacher's performance evaluation. This may be done by providing the input in writing anytime before the end of May 2012. Please join us in making this school year a successful one.

Hospital/Homebound

If your child becomes ill or is injured during the school year and your physician feels that he/she will expect to miss 15 or more consecutive days, your child may be eligible for hospital or homebound instruction in the Hospital / Homebound Program. Applications may be picked up from the Monarch High School Guidance Office or you may call the Hospital Homebound office at 754-321-7320.





PARENT AND COMMUNITY INVOLVEMENT

Students learn at home, in school, and in the community. Research shows that parent involvement is the single most important indicator of school success. The staff of Monarch High School is committed to excellence in education and encourages parents to become involved in their students' education. There are opportunities for parent and community involvement at Monarch High School.

School Advisory Council (SAC)

SAC serves as the school improvement team at Monarch High School and is charged with the responsibility of creating the School Improvement Plan each year. SAC is composed of parents, teachers, community members, school administrators, students, and other stakeholders. The group meets monthly to establish priorities, set annual objectives, and monitor action steps for school improvement. Our next SAC meeting will be conducted in the media center on September 6, 2011 from 4:00 pm to 5:00 pm. If you are interested in becoming a SAC member, contact Ms. Christy Bradford Assistant Principal.

School Advisory Forum (SAF)

SAF is open to all interested parents and community members, meets monthly, and serves as an advisory organization at Monarch High School. SAF provides opportunities for members to discuss and recommend actions on a variety of school issues, including School Accountability Report (SPAR), educational needs and priorities of the school, budget, use of community resources to improve student achievement and school effectiveness, and increasing community support for the school. Our next SAF meeting will be conducted in the media center on September 6, 2011 at 5:00pm. If you are interested in becoming a SAF member, contact Ms. Karleen Thompson, Assistant Principal.

Parent/Teacher/Student Association (PTSA)

The purpose of the PTSA is to promote the welfare of children and youth. Its mission is to support and speak on behalf of children at schools and before other governmental bodies that make decisions affecting children. All parents, students and staff members are welcome to attend and participate. Our next meetings will be conducted in the media center on TBA. If you are interested in becoming a PTSA member, contact Ms. Karleen Thompson, Assistant Principal.

Parent and Community Volunteers

Parent volunteers are needed at Monarch High School to serve as mentors and tutors. Tutors and mentors are needed to assist students in preparation for FCAT, in learning English, and in exploring careers. Business and community volunteers are needed to serve as guest speakers in the career and technical classes. If you are interested in being a volunteer at Monarch High School, contact Marco A. Caceres, Assistant Principal.

Policy 5.9 Anti-bullying

At its July 22, 2008 regular School Board meeting, The School Board of Broward County passed a policy prohibiting bullying of any student or employee. At our school, we believe that bullying of any kind, by any person is unacceptable. All students should be free from worries about being bullied. Students who bully others must be taught other appropriate ways of interacting with peers. As a result, our school will focus some of our prevention efforts on anti-bullying. All students and staff at our school will learn universal rules and expectations about bullying as well as different skills and tools they can use to prevent or respond to bullying. As you know, bullying can take different forms, such as physical or verbal, and it can harm victims' social relationships with their peers. Bullying can also be indirect; for example, bullying can occur through gossip, spreading falsehoods and cyberbullying. Bullying is hurtful to anyone who is the target of such behavior as well as to anyone who witnesses bullying.

We define bullying as:

"Bullying means systematically and chronically inflicting physical hurt or psychological distress on one more students or employees. It is further defined as: unwanted purposeful written, verbal, non-verbal, or physical behavior, including but not limited to any threatening, insulting or dehumanizing gestures, by an adult or student, that has the potential to create an intimidating, hostile, or offensive educational environment or cause long term damage, cause discomfort or humiliation; or reasonably interfere with the individual's school performance or participation, is carried out repeatedly and is often characterized by an imbalance of power."

Bullying is a purposeful action that is intended to injure, involves physical (e.g. hitting, pushing, shoving, kicking, etc.) and /or mental components (e.g. verbal humiliation, hurtful, threatening behaviors, gossip, exclusion) and ALWAYS an imbalance of power.

That is a lot of information but to keep it simple, we can help determine if a behavior is bullying by using this acronym. Bullying is:

R – Repeated
I – Imbalance of Power
P – Purposeful

Our anti-bullying goals this year are to create a positive school setting, increase awareness about bullying among all educators, staff and students; enforce school anti-bullying rules; provide enhanced supervision in bully-prone locations; and to teach students skills to deal with bullying, problem solving, and making friends.

Broward Schools e-news

What is the e-news you ask? The e-news is just another way for you to get great news about Broward County Public Schools. You will receive news right in your E-mail inbox. There are stories such as Teacher of the Year, the Baby Book Buddies Program at Dillard Elementary, and information about the many programs that we offer. Privacy is important to us; therefore, we will not sell, rent, or give away your name or address to anyone. At any point, you can select the link at the bottom of every e-mail to unsubscribe, or to receive less or more information. If you enjoy our e-news you can forward it on to a friend who might want to sign up. Sign up today and start receiving your e-news. In the future, you will receive periodic E-mails sharing news from Broward County Public Schools.

It is news you can use about Broward County Public Schools.



2011 – 2012 School Calendar

First Quarter

Monday, August 15, 2011 Employee Planning
 Tuesday, August 16, 2011 Employee Planning
 Wednesday, August 17, 2011 Employee Planning
 Thursday, August 18, 2011 Employee Planning
 Friday, August 19, 2011 Employee Planning
 Monday, August 22, 2011 Start 1st Quarter - (47 Days)
 Monday, September 05, 2011 Holiday
 Thursday, September 22, 2011 Early Release
 Friday, September 23, 2011 Interim Reports Issued
 Thursday, September 29, 2011 Day Off
 Thursday, October 27, 2011 Early Release
 Thursday, October 27, 2011 End 1st 9 weeks
 Friday, October 28, 2011 Employee Planning

Second Quarter

Monday, October 31, 2011 Start 2nd Quarter (44 Days)
 Friday, November 11, 2011 Holiday
 Thursday, November 17, 2011 Report Cards
 Wednesday, November 23, 2011 Day Off
 Thursday, November 24, 2011 Holiday
 Friday, November 25, 2011 Day Off
 Thursday, December 08, 2011 Interim Reports
 Monday, December 19, 2011 Day Off
 Tuesday, December 20, 2011 Day Off
 Wednesday, December 21, 2011 Day Off
 Thursday, December 22, 2011 Day Off
 Friday, December 23, 2011 Day Off
 Monday, December 26, 2011 Day Off
 Tuesday, December 27, 2011 Day Off
 Wednesday, December 28, 2011 Day Off
 Thursday, December 29, 2011 Day Off
 Friday, December 30, 2011 Holiday
 Monday, January 16, 2012 Day Off
 Thursday, January 19, 2012 Early Release
 Thursday, January 19, 2012 End 2nd 9 weeks
 Friday, January 20, 2012 Employee Planning

Third Quarter

Monday, January 23, 2012 Start 3rd Quarter (43 Days)
 Thursday, February 02, 2012 Early Release
 Wednesday, February 08, 2012 Report Cards
 Monday, February 20, 2012 Holiday
 Friday, February 24, 2012 Interim Reports Issued
 Monday, March 12, 2012 Day Off
 Tuesday, March 13, 2012 Day Off
 Wednesday, March 14, 2012 Day Off
 Thursday, March 15, 2012 Day Off
 Friday, March 16, 2012 Day Off
 Thursday, March 29, 2012 Early Release
 Thursday, March 29, 2012 End 3rd 9 weeks
 Friday, March 30, 2012 Employee Planning

Fourth Quarter

Monday, April 02, 2012 Start 4th Quarter (46 Days)
 Friday, April 06, 2012 Day Off
 Thursday, April 19, 2012 Report Cards Issued
 Tuesday, May 08, 2012 Interim Reports Issued
 Friday, May 25, 2012 Employee Planning
 Monday, May 28, 2012 Holiday
 Thursday, June 07, 2012 Early Release
 Thursday, June 07, 2012 Last Day of School
 Friday, June 08, 2012 Employee Planning
 Wednesday, June 27, 2012 Report Cards Issued

BCPS Student Code of Conduct

The Code of Student Conduct handbook is going green. For the first time, the 2011/12 Broward County Public Schools Code of Student Conduct handbook will be available electronically in English, Haitian Creole, Portuguese and Spanish. An electronic version of the handbook will be emailed to parents and students who have entered their email addresses in the District's Virtual Counselor. Parents and students may add or update their email addresses and register for Virtual Counselor access at www.broward.k12.fl.us/dwh. The Code of Student Conduct handbook will continue to be available on the District's website at www.browardschools.com. A limited number of print copies of the handbook are available to parents. Parents/guardians may contact MH school to request a print copy.

The Code of Conduct contains information about behaviors that can lead to expulsion. For more information please visit the district's website at :

<http://www.browardschools.com/schools/code.htm>.

Online Textbooks

Sixty electronic textbooks (e-textbooks) are available to Broward students, parents and teachers online through the District's Broward Enterprise Education Portal (BEEP).

The District's e-textbook initiative began in 2006 with K-12 science textbooks and has grown with each district-wide textbook adoption since then. A full-complement of e-textbooks is available for courses with district-wide adoptions in mathematics, reading, science and world languages. In addition, publishers have voluntarily offered their available e-textbooks for secondary social studies courses. Additional e-textbooks will be added with upcoming annual, district-wide textbook adoptions.

In addition to the convenience of being able to access a textbook online, the online versions provide opportunities for practice problems and self-assessment. Parents may also read the text to struggling readers.

Students and parents can access student editions of e-textbooks by going to (<http://beep.browardschools.com>), clicking on the Student or Parent Portal and entering their BEEP username and password, which is the same as their Virtual Counselor username and password. If a student or parent needs help with their username and/or password they should contact their school.

Teachers may access the e-textbooks by going to the website, selecting the Teacher Portal and entering their BEEP username and password.

Online Student Tutorials

Online Student tutorials are now available on BEEP in the Student Portal. All students are encouraged to avail themselves of this wonderful school resource. These are the login instructions:

- Go to beep.browardschools.com
- Click Student Portal
- Under Online Resources enter username and password
- Username= 10 digit student ID
- Password= Student birthday mm/dd/yyyy
- Click submit
- Go to Grades 6-12 Online Student Modules
- Click Access Modules
- Click Online Student Tutorials
- Click desired tutorials, then modules



Monarch High School

The Knight's Code of Chivalry

The Knight's code is the standard for Monarch Pride. Monarch Knights serve school and community, value truth, and celebrate diversity. The code consists of timeless character traits transmitted down through generations. Monarch Knights choose to follow the code. Monarch Knights choose to do the right things for the right reasons at the right times!

Responsibility--Monarch Knights meet obligations by being reliable, accountable, and dependable to self and others.

Citizenship--Monarch Knights know, understand, and display high regard for rules, laws, government, heritage, and for those who have served and sacrificed for community and country. Knights know that comprising on the little rules weakens the fabric of the Monarch Community.

Kindness--Monarch Knights are helpful, thoughtful, caring, compassionate, and considerate. Knights exercise kindness in dealings with others, creating a sense of peace and community rather than engendering hostility and antagonism.

Respect--Monarch Knights show consideration, understanding, and regard for people, places, and things.

Honesty--Monarch Knights are truthful, trustworthy, and sincere. Knights are faithful to promises, no matter how big or small the promises may be. Knights understand the importance of upholding convictions at all times, especially when no one is watching.

Self-Control--Monarch Knights exercise self-control. Knights exercise discipline over their behavior and actions and hold themselves to the highest standards.

Tolerance--Monarch Knights recognize and respect differences, values, and belief of others. Knights celebrate the diverse community at Monarch High School.

Cooperation--Monarch Knights work with others to accomplish the common purpose. Knights maintain positive attitudes and cheerful demeanors. Monarch Knights inspire others.

Vision

"Upon graduation, all students will be prepared to meet the challenges of our global society in the 21st Century."

Mission

"To promote a relevant, rigorous and technology-rich curriculum. All curricular, co-curricular and extra-curricular programs consider and reflect the needs of all stakeholders. The goal is to inspire students to become lifelong learners and responsible citizens."

Core Beliefs

- √ All students can learn.
- √ Community and parental/guardian support is crucial to student success.
- √ Every student is an individual who has his/her own unique style of learning.
- √ All teachers set high expectations and use effective instructional strategies to engage students as learners.
- √ our schools should be a safe place that supports the intellectual, emotional, social and physical development of our students.

ESOL Advisory Council

The ESOL Leadership Council is a district wide forum for limited English proficient (LEP) parents and interested community members to assist the District in identifying the educational needs and priorities of LEP students. Any persons interested may attend these meetings that also highlight the programs and services for ESOL students. The ESOL Leadership Council meets monthly during the school year at TBA. For more information, please contact the Parent Outreach Office at (754) 321-2951.

Exceptional Student Education Advisory Council

Mission Statement: The Mission of Exceptional Student (ESE) Advisory Council is to develop an organized, educated, and proactive voice in advocating for programming, funding, and the rights of students with exceptionalities within our school district and community that results in a positive impact on student achievement. Parent education and training are integral to our mission. Purpose: The Exceptional Student Education (ESE) Advisory Council is responsible for providing input on the effectiveness of educational programs and services for students with exceptionalities.

Parents of exceptional students are encouraged to attend the monthly ESE Advisory Council meetings.

For More Information Call 754-321-2252 (Voice Mail)





**The School Board Broward County,
Florida**

Benjamin J. Williams - Chair
Anne Murray – Vice Chair
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Patricia Good
Laurie Rich Levinson
Nora Rupert

Donnie Carter, Interim Superintendent of Schools

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender, national origin, marital status, race, religion or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Director of Equal Educational Opportunities at (754) 321-2150 or Teletype Machine TTY (754) 321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at (754) 321-2150 or Teletype Machine TTY (754) 321-2158.

**MONARCH HIGH SCHOOL
Home of the Mighty Knights**

SCHOOL Address

5050 Wiles Road
Coconut Creek, FL 33073

Phone

(754) 322-1400

Fax:

754-322-1530

Website

www.monarchknights.com

Attendance

(754) 322-1402

School Hours

7:40 am – 2:40 pm



Monarch High School

Mascot: Knights

Colors: Red, Silver, Black

Monarch High School
5050 Wiles Road
Coconut Creek, FL 33073

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(754) 322-1400.