

LEADERSHIP DOCUMENTATION

_____ is eligible to be considered for membership in National Honor Society at _____ High School. One of the requirements that he/she must fulfill is to provide documentation from a teacher, administrator, community leader, or employer of an instance in which he/she demonstrated the quality of leadership.

We would appreciate your writing a brief statement below (or attach) which will convey to us your observation of a specific instance during which you observed leadership qualities in this student.

The following are possible phrases that may assist you in the writing of an acceptable proven leadership statement:

ACCEPTABLE PHRASES

holds office
chairs committee
team captain
in charge of ...
manager of...

devised a system
editor
teacher of ...
coach of ...
implemented project ...

(**NOT** acceptable as documentation of proven leadership are: class discussion leader, babysitter, good participant, being responsible, assisting peers with work, has leadership potential)

Leadership Documentation Letter:

Signature: _____ Telephone: _____ Date _____